

# 24:7 Dad® A.M. and P.M.

## FIDELITY CHECKLIST

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### Instructions

This checklist will help you determine whether the facilitator(s) of this session conducted it with fidelity. You can use this checklist with any session in either version of the program (A.M. or P.M.) and with either delivery method (Group-Based or One-on-One). You can also use this checklist as a teaching aid to provide feedback to the facilitator(s) on ways to improve their facilitation.

Most of the data in this checklist is self-explanatory. There are a few nuances to be aware of in Section 2: Activities.

- While conducting the pre-session procedures helps to maintain fidelity, they're not required for fidelity. As long as the facilitator(s) conduct the activities as designed, they can maintain fidelity.
- Recording the start and end times for an activity is simply a training tool. As long as they conduct all the procedures, a facilitator(s) doesn't need to stick to the suggested time for an activity to maintain fidelity. If the facilitator(s) fails to complete a session, recording the start and end times for all of the activities can help the facilitator(s) with their pacing of the session to ensure they can complete it with future groups.
- The facilitator(s) may use/substitute a white board or other visual aid for a flip chart.
- The facilitator(s) may include content and training tools not included in the curriculum, as long as doing so doesn't prevent them from covering all the curriculum content.
- **Don't enter data for optional activities or training materials.** The facilitator(s) doesn't have to use optional elements of the program to maintain fidelity. Nevertheless, as a teaching aid consider taking notes on their use.
- This checklist includes the maximum number of activities in a single session; therefore, enter data only for the number of activities in the session you observe.

To prepare to observe a session, complete your own pre-session procedures!

- To follow the flow of the session, bring a copy of the 24:7 Dad® Facilitator's Manual—A.M. or P.M., depending on the version and delivery method of the program you'll observe. You won't be able to observe and complete the checklist without it.

- Bring a pad of paper or device (e.g., laptop) to take notes. Taking notes will help add depth to your observation and help you explain some of the data you enter. If the facilitator(s) doesn't cover all of the procedures in order, for example, you can note which procedure(s) they didn't cover.
- Bring a watch or stopwatch to record the start and end times for the session and each activity.
- In Section 1, prefill as much information as you can.
- In Section 2, prefill the session number portion of the activity number. If you will observe Session 3, for example, enter a 3" before ".1," ".2," etc.

### **Section 1 / Session**

- 24:7 Dad® Version  
 A.M.     P.M.
- Number & Name: \_\_\_\_\_
- Date: \_\_\_\_\_
- Organization: \_\_\_\_\_
- Facility/Location: \_\_\_\_\_
- Observer: \_\_\_\_\_
- Facilitator: \_\_\_\_\_
- Co-Facilitator: \_\_\_\_\_
- Number of Dads  
(Group-Based Delivery Version): \_\_\_\_\_
- Start Time: \_\_\_\_\_
- End Time: \_\_\_\_\_

### **Section 2 / Activities**

- Did the facilitator(s) prepare for the activities by conducting all of the pre-session procedures?  
 **Yes**     **No**
- Did the facilitator(s) conduct all the activities?  
 **Yes**     **No**
- Did the facilitator(s) conduct all the activities in order?  
 **Yes**     **No**

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- Regardless of how many activities the facilitator(s) conducted, did they conduct them correctly?

Yes     No

- Did the Dads/Dad use the Fathering Handbook?

Yes     No

- Activity \_\_\_\_\_.1

- Timing

**Start Time:** \_\_\_\_\_, **End Time** \_\_\_\_\_

- Did the facilitator(s) conduct all the procedures?

Yes     No

- Did the facilitator(s) conduct all the procedures in order?

Yes     No     Partial

- Did the facilitator(s) use all the training materials?

Yes     No

- Did the facilitator(s) include/use content or tools/materials not included in the curriculum that prevented them from covering all the curriculum content?

Yes     No

- If applicable, did the facilitator(s) cover the Critical Point(s)?

Yes     No     N/A

- Did the facilitator(s) instruct the Dads/Dad to use the Fathering Handbook at the correct time(s)?

Yes     No

- Activity \_\_\_\_\_.2

- Timing

**Start Time:** \_\_\_\_\_, **End Time** \_\_\_\_\_

- Did the facilitator(s) conduct all the procedures?

Yes     No

- Did the facilitator(s) conduct all the procedures in order?  
 **Yes**     **No**     **Partial**
- Did the facilitator(s) use all the training materials?  
 **Yes**     **No**
- Did the facilitator(s) include/use content or tools/materials not included in the curriculum that prevented them from covering all the curriculum content?  
 **Yes**     **No**
- If applicable, did the facilitator(s) cover the Critical Point(s)?  
 **Yes**     **No**     **N/A**
- Did the facilitator(s) instruct the Dads/Dad to use the Fathering Handbook at the correct time(s)?  
 **Yes**     **No**
  
- **Activity \_\_\_\_\_3**
  - Timing  
**Start Time:** \_\_\_\_\_, **End Time** \_\_\_\_\_
  - Did the facilitator(s) conduct all the procedures?  
 **Yes**     **No**
  - Did the facilitator(s) conduct all the procedures in order?  
 **Yes**     **No**     **Partial**
  - Did the facilitator(s) use all the training materials?  
 **Yes**     **No**
  - Did the facilitator(s) include/use content or tools/materials not included in the curriculum that prevented them from covering all the curriculum content?  
 **Yes**     **No**
  - If applicable, did the facilitator(s) cover the Critical Point(s)?  
 **Yes**     **No**     **N/A**
  - Did the facilitator(s) instruct the Dads/Dad to use the Fathering Handbook at the correct time(s)?  
 **Yes**     **No**

- **Activity \_\_\_\_\_.4**
  - Timing  
**Start Time:**\_\_\_\_\_, **End Time**\_\_\_\_\_
  - Did the facilitator(s) conduct all the procedures?  
 **Yes**     **No**
  - Did the facilitator(s) conduct all the procedures in order?  
 **Yes**     **No**     **Partial**
  - Did the facilitator(s) use all the training materials?  
 **Yes**     **No**
  - Did the facilitator(s) include/use content or tools/materials not included in the curriculum that prevented them from covering all the curriculum content?  
 **Yes**     **No**
  - If applicable, did the facilitator(s) cover the Critical Point(s)?  
 **Yes**     **No**     **N/A**
  - Did the facilitator(s) instruct the Dads/Dad to use the Fathering Handbook at the correct time(s)?  
 **Yes**     **No**
  
- **Activity \_\_\_\_\_.5**
  - Timing  
**Start Time:**\_\_\_\_\_, **End Time**\_\_\_\_\_
  - Did the facilitator(s) conduct all the procedures?  
 **Yes**     **No**
  - Did the facilitator(s) conduct all the procedures in order?  
 **Yes**     **No**     **Partial**
  - Did the facilitator(s) use all the training materials?  
 **Yes**     **No**

- Did the facilitator(s) include/use content or tools/materials not included in the curriculum that prevented them from covering all the curriculum content?  
 **Yes**     **No**
- If applicable, did the facilitator(s) cover the Critical Point(s)?  
 **Yes**     **No**     **N/A**
- Did the facilitator(s) instruct the Dads/Dad to use the Fathering Handbook at the correct time(s)?  
 **Yes**     **No**
- **Activity \_\_\_\_\_.6**
  - Timing  
**Start Time:** \_\_\_\_\_, **End Time** \_\_\_\_\_
  - Did the facilitator(s) conduct all the procedures?  
 **Yes**     **No**
  - Did the facilitator(s) conduct all the procedures in order?  
 **Yes**     **No**     **Partial**
  - Did the facilitator(s) use all the training materials?  
 **Yes**     **No**
  - Did the facilitator(s) include/use content or tools/materials not included in the curriculum that prevented them from covering all the curriculum content?  
 **Yes**     **No**
  - If applicable, did the facilitator(s) cover the Critical Point(s)?  
 **Yes**     **No**     **N/A**
  - Did the facilitator(s) instruct the Dads/Dad to use the Fathering Handbook at the correct time(s)?  
 **Yes**     **No**